

**ST. JOSEPH HIGH SCHOOL
328 VINE STREET
HAMMONTON, NJ 08037**

PHONE: 609.561.8700 FAX: 609.561.8701

Office of the Principal/President: Fr. Allain Caparas

Student Name _____ Date: _____
(Please Print)

Vacation Policy

It is the policy of St. Joseph High school to neither grant nor deny permission for students to take vacations while school is in session. The school requires that the following guidelines be understood and accepted when a family makes the decision to remove their child from school for this reason.

- The student is responsible for getting work, in advance, from his/her teacher.
- The student is responsible for any tests or quizzes missed. It is the teacher(s) decision whether to retest or requiz.
- Teachers are not required to give individualized instruction for work missed.
- **EXAMINATION PERIODS ARE NOT COVERED BY THIS POLICY.**
- Consequences of loss of class time may involve failure of courses and/or denial of credit courses.
- Students whose absences exceed 12 for the academic year as a result of vacation will be required to make up those days in credit completion courses.
- Parents assume responsibility along with their student to adhere to these guidelines.

This policy only applies to students who take vacation while school is in session. It does not apply to students who are absent because of illness, hospitalization, homebound instruction, death in the family or school related activities which require absence from school.

Please sign below to indicate your understanding of and agreement with this policy. This form must be returned to the Guidance Office before students leave for vacation.

Dates out of School: _____

Student's Signature Parent(s) Signature

FOR OFFICE USE ONLY:

Reviewed by Director of Guidance, Louise Fourney : _____ (Initials)

Teachers' Initial	Academic Concerns
Period 1 _____	_____
Period 2 _____	_____
Period 3 _____	_____
Period 4 _____	_____
Period 5 _____	_____
Period 6 _____	_____
Period 7 _____	_____
Period 8 _____	_____